

# UNIVERSITY OF YORK

## Department of Biology

### INFRASTRUCTURE COMMITTEE

Minutes of the meeting of the Infrastructure Committee held on 6 July 2011

Present: Colin Abbott  
Dawn Cartwright (chair)  
Nicola Charlton  
Sarah Dwyer (sec)  
Sylvia Haddock  
Lucy Hudson  
Trevor Illingworth  
David Nelson  
Phil Roberts  
Jane Whyman

Apologies for absence were received from: Mark Bentley, Andrew Collingwood and Alan Haigh

#### IC11/049 MINUTES

The minutes of the meeting held on 1 June 2011 were **approved**

#### IC11/050 MATTERS ARISING

##### Emergency egress [IC11/042]

SH **reported** that work is still ongoing; it has been placed on the Fire Improvement Works Action Plan

**Action: SH**

DC **noted** that a meeting between Jon Meacock, Mick Elliott and herself has been organised to drive forward the Fire Improvement Works

##### Computing area on C1 [IC11/042]

LH **noted** that the heat screens have been put on the windows and that there has been a notable improvement

##### Smoking outside the concourse [IC11/048]

LH **reported** that the picnic tables have not been moved as the asbestos contractors are currently using the space. The issues around smoking in this area were **discussed**; it was **decided** to designate this area no-smoking; signs will be required to notify people of this.

**Action: LH**

#### IC11/051 Minutes of Resource Board

There were no minutes of Resource Board to discuss

#### IC11/052 Minutes of Biology Estates

DC **remarked** that the Estates meetings are working well and there is a drive to reduce outstanding actions. J Whyman **noted** that she would like to attend future Biology Estates meetings; SD to include Jane in meeting circulation.

**Action: SD**

A number of points from the Biology Estates minutes were **discussed**.

**IC11/053      Safety**

DN **noted** a recent incident where an external contractor conducted work requiring the temporary disablement of fire detectors; Estates require 10 days notice of such works. DN **requested** a separate, properly managed procedure for Biology Department allowing fire detectors to be temporarily “capped”. Sylvia to speak to Mick Elliott  
**Action: SH**

**IC11/054      Environmental Performance**

LH gave a presentation comparing the energy consumption of the old SAL and the new Priorclave autoclaves in Horticulture. The main points of the presentation were:

- Priorclave salt consumption is 92% less than for SAL autoclaves
- Savings of 88% and 89% on supply and removal of water can be made by using a Priorclave machine
- SAL machines use 18% more electricity than the Priorclave model
- An overall saving of £7.58 per run can be made by using the Priorclave machine; this equates to £454 per month
- Currently the Autoclave and Glass washing facility spends on average £1200 per month on repairs to the two SAL autoclaves

(The full presentation can be viewed on request)

DC **noted** that the energy and water consumption savings would benefit the centre; however each Department is required to contribute to the reduction of overall University energy consumption. DC added that this has a positive impact on the environment.

David Nelson to talk about Environmental Performance and waste at the next meeting

**Action: DN**

Phil Roberts to talk about Environmental Performance at the October meeting

**Action: PR**

**IC11/055      KABA Security System**

DC **reported** that the Infrastructure Team has provided all relevant information to the KABA team and the new locks have been received in Stores; however there has been no further news of the implementation. DC also **noted** that her request for a Project Manager has still to be progressed.

**IC11/056      Any other business**

(i) JW **reported** that she has reviewed the Cleaning Service Level Agreements and Standards and where appropriate has briefed them to staff. JW is also reviewing staffing levels and training needs. JW **noted** that there has been an improvement in cleaning standards but there is scope for more improvement.

SH **noted** that there is no cleaning SLA for meeting rooms

(ii) It was **noted** that Wentworth Way will be closed on 18 July for three or four nights to be re-surfaced; it will remain open during the day

(iii) NC **noted** that the temperature in Teaching is very high again; LH to ask Chris Stanley to investigate

**Action: LH**

**Date of next meeting – There is no meeting in August;** the next meeting will be 7 September 2011